

## **PRIVACY NOTICE**

#### 1 GENERAL

We are aware that the protection of personal data is the fundamental right of natural persons. BSP Energy Exchange LL.C. (hereinafter *BSP* or *we*) values privacy and takes utmost care to protect your personal data. We undertake to process your personal data in accordance with the law regulating the protection of personal data and with the European personal data protection requirements.

The purpose of this privacy notice is to acquaint you with the purposes for which your personal data shall be obtained and how they shall be used and with your rights regarding the personal data we keep about you and how to enforce them.

### 2 CONTROLLER OF PERSONAL DATA

The data controller of your personal data is BSP Energy Exchange LL.C., Dunajska 156, 1000 Ljubljana.

#### 3 TYPES OF PERSONAL DATA AND PURPOSE OF PROCESSING

All the personal data you provide to us shall be treated confidentially and shall be used only for the purposes for which they were transmitted. If there is a need for further processing of your data for another purpose, we shall contact you in advance and apply for your consent.

#### 3.1 Website visit

At each visit of our website <a href="www.bsp-southpool.com">www.bsp-southpool.com</a> (hereinafter referred to as "website") the log file of the on-line server is automatically saved on the on-line server (e.g. IP number - number which identifies an individual computer or another on-line device, browser version, time of the visit, location information or internet access entry point and the like). We process these data for the purpose of keeping statistics of website visits.

#### 3.2 BSP Southpool e-newsletter

By subscribing to BSP Southpool e-newsletter, you provide us with the following personal data: your name, surname, and your e-mail address. These personal data shall be used for the electronic communication of BSP Southpool e-newsletter.

These personal data is processed on the basis of your consent, and you can revoke the consent to receive BSP Southpoool e-newsletter at any time.

If you do not wish to receive BSP Southpoool e-newsletter, you can unsubscribe by sending us an email containing the contents of "UNSUBSCRIBE FROM RECEIVING BSP SOUTHPOOL E-NEWSLETTER" to e-mail: info@bsp-southpool.com.



## 3.3 Registration/Application to the website

By registering to the website you provide us with the following personal data: your name, surname and your e-mail address. By applying to the website you provide us with the following personal data: your e-mail address and your password. These personal data shall be used for the purpose of authentication. In addition, the listed personal data will be processed and stored in the legitimate interest of BSP to prevent unauthorized use.

## 3.4 Application for exchange membership

By filling in an application for exchange membership you provide us with the following personal data: your name, surname, e-mail address and your telephone number. These personal data shall be used for the preparing, concluding and implementing the contract. Since the processing of such personal data is necessary for performing the service itself, the processing of these personal data can be carried out by the mere fact that you are entering into a contractual relationship. If you do not want to communicate these personal data, we cannot conclude a contract.

### 3.5 Trader training course

By registering to BSP trader training course you provide us with the following personal data: your name, surname and your e-mail address. These personal data shall be used for the execution of the trader training course, for proving the attendance to the trader training course, for issuing a relevant invoice and for informing the attendees about the concerned trader training course.

#### 3.6 Contacting BSP

By contracting BSP by e-mail or by using contact form you shall provide us with the following personal data: your name, surname and your e-mail address. These personal data shall be used for providing you with an answer to your question.

#### 4 RECIPIENTS OF PERSONAL DATA

All personal data collected on the basis of the above-mentioned legal basis shall be used in accordance with the purpose for which it was collected and shall not be disclosed to third parties without your consent.

Within these statutory powers, the collected personal data may be disclosed to the following recipients:

- law firms and other legal and business consulting services providers;
- postal service providers, dispatch service providers, providers of file and data carrier destruction services;
- information technology service providers as part of software repair and maintenance services;
- to the website administrator;
- to cloud computing service providers and e-mail service providers (e.g. Mailchimp and others);



We are committed that your personal data shall not be forwarded or transferred to a third country or an international organization.

## 5 PERSONAL DATA PROTECTION AND RETENTION PERIOD

We undertake to protect the personal data you provide us by using our website. We shall do its best to protect personal data against any violations and abuses.

The personal data stored in computerized form. Our computer systems are protected by technical and organizational measures to prevent the accidental or unlawful destruction, loss, alteration and unauthorized disclosure of or access to your personal data.

We undertake to store and use the collected personal data only until the purpose, for which individual data were obtained and used further, has been achieved or your consent to process your personal data has been revoked. Your consent can be changed or revoked at any time.

After the retention of data period has expired, your personal data shall be either efficiently and permanently erased or anonymised.

#### **6 YOUR RIGHTS**

In accordance with the valid data protection legislation, you are entitled to exercise the following rights:

- right to confirm whether or not personal data related to you are processed;
- right to request the access to personal data (i.e. insight, and copying)
- right to information about your personal data stored by us;
- right to claim for correction, erasure or limited processing of your personal data;
- right to appeal against processing of data in our legitimate interest, public interest or marketing research, unless we prove existence of necessary, legitimate reasons, which outweigh your interests, rights and liberties, or if the said processing of data is necessary for enforcement, implementation or defence of legal claims;
- right to transferability of data
- right to filling a complaint at the data protection supervisory body;
- right to withdraw your consent to collection, processing and use of your personal data with immediate effect after withdrawal, at any time.

If you would like to exercise any of these rights, please contact us using the contact details below.

We undertake to respond to the requests of the data subject without undue delay, and at the latest within the statutory deadlines.

## 7 EXEMPTION FROM LIABILITY

We shall not be liable for damage suffered by the data subject as a result of incorrect, false, incomplete or obsolete personal data provided to us by the individual.



We shall be liable for the damage caused by processing only where it has not complied with obligations of the General Data Protection Regulation or legislation regulating personal data protection, or when it has acted contrary to its provisions. We shall be exempt from liability if it proves that it is not in any way responsible for the event giving rise to the damage.

#### **8 THIRD-PARTY WEBSITES**

We may provide links to other third-party websites and services that are outside our control and not covered by this privacy notice. We encourage you to review the privacy notices posted on those websites you visit.

## 9 USE OF COOKIES

## 9.1 What are cookies in computers?

Also known as browser cookies or tracking cookies, cookies are small, often encrypted text files, located in browser directories. They are used by web developers to help users navigate their websites efficiently and perform certain functions. Due to their core role of enhancing/enabling usability or site processes, disabling cookies may prevent users from using certain websites.

Cookies are created when a user's browser loads a particular website. The website sends information to the browser which then creates a text file. Every time the user goes back to the same website, the browser retrieves and sends this file to the website's server. Computer cookies are created not just by the website the user is browsing but also by other websites that run ads, widgets, or other elements on the page being loaded. These cookies regulate how the ads appear or how the widgets and other elements function on the page. For managing cookies for different browsers see here.

### 9.2 Standard uses for browser cookies

Website servers set cookies to help authenticate the user if the user logs in to a secure area of the website. Login information is stored in a cookie so the user can enter and leave the website without having to re-enter the same authentication information over and over.

Session cookies are also used by the server to store information about user page activities so users can easily pick up where they left off on the server's pages. By default, web pages really don't have any 'memory'. Cookies tell the server what pages to show the user so the user doesn't have to remember or start navigating the site all over again. Cookies act as a sort of "bookmark" within the site. Similarly, cookies can store ordering information needed to make shopping carts work instead of forcing the user to remember all the items the user put in the shopping cart.

Persistent or tracking Cookies are also employed to store user preferences. Many websites allow the user to customize how information is presented through site layouts or themes. These changes make the site easier to navigate and/or lets user leave a part of the user's "personality" at the site.



## 9.3 Cookies at www.bsp-southpool.com

## 9.3.1 1st party cookies

These cookies are required for the site to function properly, therefore they cannot be disabled by user.

Name	Purpose	Description	Expires
PHPSESSID	system	Session cookie which is needed for the site to	Session
		remember user inputs, shopping cart, etc.	

# 9.3.2 Third party cookies

The following cookies are set by web services that we use to improve browsing experience. We recommend that you accept these cookies in order that we shall continue to be able to improve user experience on our site according to actual users.

Name	Purpose	Description	Expires
_utma	Web	Cookies are set by web analytics service Google	2 years
	Analytics	Analytics, which tracks traffic source (how users	
_utmb		came on this site, i.e. through specific keywords in	30 mins
		search engine or referral link), viewed pages,	
_utmc		browsers used etc. We use these data to improve	Session
_utmz		user experience according to the actual users of our site. Data is collected <b>anonymously</b> .	6 months

## **10 CONTACT DETAILS**

We are available for any further questions regarding the processing of personal data.

Your questions can be addressed to: BSP Energy Exchange LL.C. Dunajska cesta 156 1000 Ljubljana Slovenia

info@bsp-southpool.com

Phone number: +386 1 620 76 75

## 11 AMENDMENTS

Please note that we may make changes of this privacy notice at our own discretion and without prior announcement. We must therefore ask you, next time you visit the website, to view the privacy notice again and to note any changes or amendments that may have been made.